



STATE OF WISCONSIN DEPARTMENT OF MILITARY AFFAIRS TRANSFER OPPORTUNITY

February 9, 2022

SCHEDULE AND PAY RANGE: 12-64

CLASSIFICATION: Cadet Specialist - Lead

TYPE OF VACANCY: Permanent Classified/Full-Time

LOCATION: Challenge Academy, Fort McCoy

CONTACT: Allisa Brown, HR Specialist Sr at Allisa.Brown@wi.gov

WHO MAY APPLY: Employees within the DMA who are in a pay range counterpart to 12-64 and those at a higher level for voluntary demotion.

JOB DUTIES: This position, under the direct supervision of an Assistant Commandant of Cadets, is a Lead Worker responsible for directing the work and activities of a team of Team Leaders. The incumbent is responsible for accountability, nonacademic skills training and control of "At-Risk" youth (cadets) enrolled in the Wisconsin National Guard Challenge Academy (WINGCA). The incumbent provides for the security, welfare and academic development of cadets; takes appropriate measures to maintain discipline; and, maintain cadet records. Incumbent is responsible for providing programs such as military drills and ceremonies, recreational activities, physical fitness, and off site work projects. Provide cadet training in areas of errors in thinking, sexual responsibility, AODA, anger replacement, social skills, independent living skills, and safety. Oversee off site work projects, community service programs, facility maintenance, and other activities related to the non-academic phase of training. Apply military principles and practices of guiding and training youths while exercising responsibility for the daily activities of cadets in an assigned team. A flex work schedule that includes days, evenings, weekends and holiday hours may be necessary.

SPECIAL REQUIREMENTS: Applicants must possess or have the ability to possess a valid driver's license upon appointment. They must also attend and complete a Crisis Prevention Training Course, if appointed. Due to the interaction with youth required for this position, a criminal background check will be conducted on the successful applicant.

HOW TO APPLY: If you are interested in being considered for this position, please submit a current resume and a letter of interest describing how your training, education and work experience has prepared you for the duties and responsibilities of this position. Submit these materials by way of email to the contact listed above.

To be considered for this opportunity, materials must be received no later than 3:30 pm on Thursday, February 17, 2021. Questions regarding this position can be directed to Edwin Maciosek at (608) 269-4630. Personnel related questions, such as eligibility determinations, can be directed to the contact listed above. A complete position description can be provided upon request.

DEPARTMENT OF MILITARY AFFAIRS · STATE HUMAN RESOURCE SERVICES

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